



# Application for Overseas Student Enrolment

Yarra Valley Grammar welcomes applications from overseas students wishing to undertake study at our School.

It is a School requirement that all overseas students (if applicable) sit an Australian Education Assessment Services (AEAS) test which provides an assessment of the student's English language proficiency and suggests the duration of an intensive English language course required before commencement at Yarra Valley Grammar.

To apply for a place at Yarra Valley Grammar please provide all relevant documentation and applicable application fee to the School.

Once an application with the supporting documentation has been received, it will be reviewed by the Admissions Office in consultation with the relevant Head of School and International Students Coordinator and applicants will then be contacted.

## Student details

(BLOCK LETTERS PLEASE)

Family Name

Given Name(s)

Preferred English Name

Date of Birth

Male  Female

Country of Birth

Student Email

Student Mobile

Present School

Present Year Level

Month and year of entry to Yarra Valley Grammar (eg July 2019)

Level of Entry (eg Year 9)

Under which Visa/status will the student be coming to Australia to study?

Visa Number (if known)

Passport Number

Issue Date

Issue Date

Expiry Date

Expiry Date

Is there a court order in relation to this student?

Yes  No

If yes please attach a copy (translated into English)

## English Proficiency

Major Language spoken at home

The student has been studying English at school for  years

Have you undertaken AEAS Testing?

Yes  (please provide results)

No  Date of English Assessment Testing:

Proposed English Language Provider in Australia

## Medical needs

Are there any medical conditions you should draw to our attention?

No  Yes

If yes, please describe:

Does your child have any permanent hearing loss?

No  Yes

If yes, please provide a audiological report and audiogram.

## Connections with Yarra Valley Grammar

Are any of the overseas student's family a current or past student of Yarra Valley Grammar?

Yes  No

If yes, please provide their name

Current Year Level or year of graduation



# Parent details

(BLOCK LETTERS PLEASE)

Student resides with:

Both Parents    Mother    Father    Other (specify)

## FATHER

Title (Mr, Dr, Revd etc)

Family Name

Given Names

Address

Home Telephone

Country Code (   ) Area Code (   )

Mobile

Country Code (   ) Area Code (   )

Work Telephone

Country Code (   ) Area Code (   )

Email

Occupation

## MOTHER

Title (Mrs, Ms, Miss, Dr, Revd etc)

Family Name

Given Names

Address

Home Telephone

Country Code (   ) Area Code (   )

Mobile

Country Code (   ) Area Code (   )

Work Telephone

Country Code (   ) Area Code (   )

Email

Occupation

## Declaration by Parents/Guardians

I/we request that the above-named child be registered for admission to Yarra Valley Grammar.

I/we jointly and severally agree to pay all fees, charges and other monies falling due to the School in respect of the student enrolled.

I/we have read and understood the Privacy Policy available on the School website and, in making this application for enrolment, consent to the collection and disclosure of personal information and sensitive information as provided for by the Privacy Policy.

I/we will advise the School in writing of any changes to contact details or information in this application.

I/we understand that submitting this Application for Enrolment does not guarantee the above-named child enrolment at Yarra Valley Grammar.

This application requires the signatures of both parents/guardians.

Please advise of circumstances if only one of the parents or guardians is signing. Signatories should be aware that by signing this form they agree to be jointly responsible for all of the School fees and charges.

## PARENT/GUARDIAN 1

Name

Signature

Date

## PARENT/GUARDIAN 2

Name

Signature

Date



## Accommodation and welfare arrangements

All overseas students (regardless of age) must live with a parent or have a Melbourne-based guardian (approved by the Department of Immigration and Border Protection) during their entire enrolment period at the School. Parents must organise a guardian or confirm arrangements before the overseas student commences at Yarra Valley Grammar. If the overseas student does not have a DIBP approved guardian, parents must choose Option C for the School to arrange appropriate accommodation and welfare arrangements before the overseas student commences at Yarra Valley Grammar.

Please tick ONE (1) of the following nominated arrangements for your child:

**A**  Parent will accompany the student.  
(CAAW will not be issued by the School)

### PARENT DETAILS

In Melbourne, the student will be living with the following parent:

Title (Mr, Mrs, Ms, Miss, Dr, Revd etc)

Family Name

Given Names

Address

Home Telephone

Mobile

Email

**B**  Parent nominated Guardian approved by the Department of Immigration and Border Protection. Guardian's contact details and proof of approval as a Guardian must be provided to the School.  
(CAAW will not be issued by the School)

### GUARDIAN DETAILS

Title (Mr, Mrs, Ms, Miss, Dr, Revd etc)

Family Name

Given Names

Address

Home Telephone

Mobile

Email

**C**  Yarra Valley Grammar approved accommodation and welfare arrangements.  
(CAAW will be issued by the School)

## Homestay

Unless the overseas student is living with a parent or a DIBP approved Guardian all overseas students (regardless of age) will reside in homestay arrangements during their entire enrolment period, approved by Yarra Valley Grammar.

The School has engaged two homestay organisations:

- CETA Homestay [www.homestayceta.com](http://www.homestayceta.com), and
- Australian Homestay Network (AHN) [www.homestaynetwork.org](http://www.homestaynetwork.org)

to source homestay families for overseas students. The School is responsible for selection, approval and ongoing monitoring of homestay families.

Yarra Valley Grammar will issue a Confirmation of Enrolment (COE) and Confirmation of Appropriate Accommodation and Welfare Form (CAAW).

## Agent details

If an applicant is being introduced by an approved agent, please complete the following:

Name of Agency

Address

Agency Telephone

Country Code ( ) Area Code ( )

Email

Official Stamp of Agent



## Payment details

Please complete the following details:

Payment for:

Application (inclusive of GST)

One child: \$150.00

Multiple children: \$200.00 (if applying at same time)

Name of student

YEAR LEVEL APPLIED FOR

YEAR OF ENTRY

Name of student

YEAR LEVEL APPLIED FOR

YEAR OF ENTRY

Name of student

YEAR LEVEL APPLIED FOR

YEAR OF ENTRY

**NOTE:** A SEPARATE SIGNED APPLICATION FOR ENROLMENT FORM MUST BE COMPLETED FOR EACH APPLICANT.

### OFFICE USE ONLY

Application Fee Receipt No.

Passport No.

Enrolment Charge Receipt No.

## Payment options

Please tick preferred option:

Credit card

Credit Card details:

Card type:  Visa  Mastercard

Card number

Expiry date

Name on card

Signature

Date

Contact phone number

EFT

Account name Yarra Valley Grammar

Account number 664566082

BSB: 083 004

Please identify payment details when making payment online. Student's name must be listed under the reference.

If you have any questions, please contact us on: +61 3 9262 7700.

## Application process/checklist

Please return with the following:

- This Application for Enrolment Form (completed in full and signed)
- A certified copy of Birth Certificate (translated into English)
- A certified copy of current Passport
- Proof of Visa (if applicable)
- Copies of recent school reports – two years (translated into English and certified)
- English Language Test results (if applicable)
- Applicable application fee (non-refundable)

**SEND ALL OF THE ABOVE TO:**

Marketing and Admissions Office  
Yarra Valley Grammar  
Kalinda Road  
RINGWOOD VIC 3134  
AUSTRALIA

Phone: +61 3 9262 7700

Or scan and email the form to: [international@yvg.vic.edu.au](mailto:international@yvg.vic.edu.au)

Website: [www.yvg.vic.edu.au](http://www.yvg.vic.edu.au)

*NOTE: To ensure our records of your child's enrolment are correct and up to date, please notify the Marketing and Admissions Office of any changes of address or contact information.*

