

Great teachers. Great education. Great opportunities.



Overseas students Complaints and Appeals Form

YARRA VALLEY
G R A M M A R

Name		Year Level	
Address			
Suburb		Postcode	
Email			
Telephone	Home:		Mobile:

Details of Complaint

Contact person		Phone Number	
Summarise in one or two sentences what action, decision or conduct forms the basis of your complaint			
Please give details of your complaint or request for appeal			
What outcome are you seeking?			
Do you give permission for the Principal to discuss details of your complaint with the appropriate staff at Yarra Valley Grammar and outside the School if appropriate?	<input type="checkbox"/>	Yes	<input type="checkbox"/> No

Please refer to our Overseas Students Complaints and Appeals (Grievance) Policy and Procedure for information on your rights and obligations.

Office Use Only

Complaint Lodgement	Received by	Date
Decision Reached	Yes	Date
Overseas Student Informed	Verbally	Date
	In Writing	Date

confidence to achieve

A CO-EDUCATIONAL SCHOOL IN THE ANGLICAN TRADITION – EARLY LEARNING TO YEAR 12

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